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| **DATE**: | Thursday, September 7, 2017 |
| **TO**: | Claudette Fedoruk, Rob Morphew, Denise Howitt, , April Broughton, Glyn Jones, Stephanie Raiil, Sahar Ashtiani, Terri Poirier, Maurya Sokolon, Jan Stuggert |
| **FROM**: | Sujata Haydu |
| **RE**: | 2017 September CSSE Executive Monthly Meeting |

1. **Attendance**

* Claudette Fedoruk, Sujata Haydu, Denise Howitt, April Broughton, Terri Poirier, Rob Morphew, Maurya Sokolon, and Sahar Ashtiani.

1. **NAOSH Update – Glenmore Inn (Tuesday, May 9th)**

* April will follow-up with outstanding invoices for NAOSH sponsorship
* Cliff and Maria want to help with 2018 NAOSH. Goal to have under 5 volunteers to help with event.
* 2018 potential topics: choosing gloves, competency on fall protection, food processes/food safety – what safety looks like from a food safety perspective. Rob has contact at AHS who may talk on food safety.

1. **Finance**

* GIC mature (as of May 2017). Account at $19,000. Transfer $5,000 from RBC to TD bank account.

1. **Lunch and Learns**

* September 25th: David Mattock will present on safety culture – Application to a Process Safety Environment
* October speaker: Mindfulness and Safety presented by Mike Gray.
* Possible future speakers/topics: host a full day business case for safety (Glyn Jones), leadership training, get Peter Stern from CSA to talk about the new incident and investigation standard coming out in the fall (host a ½ or full day session ~$75/person), Tom Williamson or Bob Maber on fire safety.
* 2018 Lunch and Learns – Claudette to follow-up for booking rooms.

1. **Women in Safety Program**

* Good feedback from senior Calgary Chapter women to develop a women in safety program.
* Established a name – Women in Occupational Health and Safety. This will be set-up in CRA as a not-for-profit organization.
* Plan to apply for grants to have a mentorship program.
* Paula Campkin will chair organization.

1. **NEBOSH**

* Run another Oil and Gas Operational Safety certificate course and an International General Certificate (tentative for fall).

1. **Social Events**

* Send out a save-the-date events to members for upcoming CSSE Calgary events
* Every third Thursday of month, CSSE social at Rose and Crown from 5pm-8pm
* Rob will arrange a wine and cheese pairing at Co-op for November. Possible locations at Oakridge or Beddington
* Membership survey results – paint nite appeals to members
* Possible future social events: paint night at Marquee, volunteer at Habitat for Humanity, night at the races (Cross Iron).

1. **CRSP Study Session**

* Hire a session learner for the domains.
* Possibly get CSSE Calgary to run a prep course.