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| **DATE**: | Thursday, June 15, 2017 |
| **TO**: | Claudette Fedoruk, Rob Morphew, Denise Howitt, , April Broughton, Glyn Jones, Stephanie Raiil, Sahar Ashtiani, Terri Poirier, Jan Stuggert |
| **FROM**: | Sujata Haydu |
| **RE**: | 2017 June CSSE Executive Monthly Meeting |

1. **Attendance**
* Claudette Fedoruk, Sujata Haydu, Denise Howitt, April Broughton, Glyn Jones, Terri Poirier, Stephanie Raiil, and Sahar Ashtiani
1. **NAOSH Update – Glenmore Inn (Tuesday, May 9th)**
* Final cheques are still to be confirmed/collected from Enmax, BIS Training Solutions, Honeywell, regional CSSE sponsorship for ½ price of 3. Need to submit two receipts (speaker acknowledgements, volunteer thank-you’s)
* Unconfirmed financials: Costs: $10.6K, receivables:$21.4K, profit:$10.8K, minus potential grant payback:$3.5 K, total profit:$7.5K
* 65 regular attendees, 36 vendor attendees, 5 executive members, 2 volunteers, 5 speakers for just over 100 participants. Membership lower than what was hoped for. Despite an offer to sponsor half the cost of the ticket for students or out-of-work members, <5 of our members took the Regional CSSE up on this.
* Initial feedback from vendors – liked being in the same room as the sessions, found good value but at times did experience trouble hearing from the booths.
* Preparing summary from the attendees who responded (<50%). Will be shared with executive once complied as there is other inputs for us to consider (eg. Preferred CSSE events)
* April compiling report for government (July 4th)
1. **Finance**
* GIC mature (as of May 2017). Account at $19,000. Pending transfer amount from RBC to TD bank account.
1. **Lunch and Learns**
* June downtown/NE speaker – Eye Health and Eye Safety in the Workplace presented by Ismail Hajar and Dr. Tom Wilk.
* October speaker: Mindfulness and Safety presented by Mike Gray.
* Possible future speakers/topics: host a full day business case for safety (Glyn Jones), get Peter Stern from CSA to talk about the new incident and investigation standard coming out in the fall (host a ½ or full day session), Tom Williamson or Bob Maber on fire safety.
1. **Women in Safety Program**
* Good feedback from senior Calgary Chapter women to develop a women in safety program.
* Established a name – Women in Occupational Health and Safety. This will be set-up in CRA as a not-for-profit organization.
* Plan to apply for grants to have a mentorship program.
1. **NEBOSH**
* Run another Oil and Gas Operational Safety certificate course and an International General Certificate (tentative for fall).
1. **Social Events**
* Every third Thursday of month, CSSE social at Rose and Crown from 5pm-8pm (Exception: July’s social will be the 4th Thursday due to Stampede).
* Send out a survey to members asking what sort of socials they are interested in attending.
* Possible future social events: golf (two hour lesson with a pro), paint night at Marquee, wine tasting, volunteer at Habitat for Humanity, night at the races (Cross Iron).
* Name tags – no longer given out to everyone; if someone is interested in having a nametag, they will have to go to CSSE Calgary website and order one for $5. Get Morgan to post on website a section for those who want to order a nametag.
1. **CRSP Study Session**
* Hire a session learner for the domains.
* Possibly get CSSE Calgary to run a prep course.