



Canadian Society of Safety Engineering

Canada's safety, health and environmental practitioners

Issue Date: **June 1, 2007**

Replaces: **Draft February 1,
2007**

Ethics Complaint Form

References: **Ethics Complaints Procedures**

Forms:

To: Ethics Committee
Canadian Society of Safety Engineering
468 Queen Street East, LL-02
Toronto, Ontario M5A 1T7

From:

I am a member of CSSE:

I am not a member of CSSE:

1. **CSSE member being complained about (Respondent):**
2. **Describe in your own words what you consider the ethical violation to be, including all facts upon which you base your allegation:**
3. **Portion of Ethics Code violated:**
4. **Date(s) of Incident(s):**
5. **Location/Occasion of Incident:**
6. **Were other CSSE members directly involved? If yes, who were they and describe:**
7. **How did you observe/discover the violation?**
8. **When did you observe/discover or find out about it?**
9. **What practices or actions by Respondent do you think the Ethics Committee should investigate?**
10. **Who else knows or has possible information about the situation? (Please give names and telephone numbers if known. Also state if these individuals are CSSE members.)**
11. **Have you had any communication with anybody regarding this incident? If so, please explain and attach copies of any written communication:**



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- 12. What action, if any, have you taken to rectify the situation? List steps taken as well as dates:**

- 13. Have you communicated with the Respondent about your concern? If so, when and what response did you receive?**

- 14. Is this matter currently under legal action, or is it legally actionable?**

EACH CSSE MEMBER SHOULD BE MINDFUL OF HIS OR HER PROFESSIONAL OBLICATIONS REGARDING CONFIDENTIALITY AND THE POSSIBLE SANCTIONS FOR ABUSE OF THE COMPLAINT PROCEDURES. YOUR SIGNATURE SIGNIFIES THAT THE COMPLAINT IS BROUGHT IN GOOD FAITH AND NOT TO HARASS THE RESPONDENT.

Signature: _____

Date: _____